

May 2, 2018

Internal/External Job Posting:

Summer Day Camp Junior Counsellors

3 Temporary Full-Time positions

Posting Number: 2018-008

Davenport-Perth

Neighbourhood and Community Health Centre



Davenport-Perth Neighbourhood and Community Health Centre (DPNCHC) is a multi-service community agency committed to furthering community development/capacity building and health promotion activities for all ages. A United Way Agency, the Centre specializes in programs ranging from early years to youth, isolated adults, health and seniors. **The Summer Day Camp Junior Counsellor** will work in consultation with the Youth Program Worker, the Manager of Children, Youth and Adult Services and in cooperation with other summer camp staff to ensure a high quality, safe, healthy and creative summer program for children between 6 and 12 years of age.

Responsibilities:

- Share responsibility for monitoring children in their care on and off site
- Assist in the supervision of volunteers
- Assist in the implementation of a series of thematic projects/activities, events and outings for an assigned group of children based upon the program plan and summer day camp themes
- Assist in maintaining and submitting required records on a daily basis
- Assist in exchanging information, resources and maintain good relations with other community organizations and local community residents and businesses regarding the Summer Day Camp
- Actively participate in maintaining excellent relations with the parents/guardians of children who are attending the Summer Day Camp
- Promote the involvement of program participants and their families in Centre activities and in the decision making structure of the Centre

Qualifications:

- Due to funder requirements applicants must be between 15 – 30 years of age at the start of employment; have been registered as full-time students in the previous academic year and intend to return to school on a full-time basis in the next academic year; be a Canadian citizen, permanent resident, or a person to whom refugee status has been conferred
- Previous summer day camp experience or experience working with children 6 through 12 is desired
- Experience or training/education in arts and crafts, athletics, recreation, child development, behaviour management
- Demonstrated knowledge/understanding of effective practices and guidance related to children 6 through 12
- Ability to take direction and work cooperatively with supervisor and as part of a team
- Current First Aid and CPR certification are mandatory upon employment
- Strong English language writing/oral communication skills
- Capable of facilitating in a positive, enthusiastic and encouraging manner a group of young and energetic children and able to use positive child management techniques
- Ability to speak a second language (Portuguese, Spanish is an asset)
- Knowledge of, or living in the Davenport-Perth Neighbourhood and CHC's catchment in an asset
- Must be available for one week of paid training June 25 – 29, 2018.

PLEASE NOTE: Position is contingent upon receipt of funding.

Salary: \$14.50 per hour, plus statutory benefits. This position is not part of the bargaining unit.

Contract: Mandatory Training:

	Monday, June 25th to Friday, June 29th	(35 hours)
○ Camp Session One:	Tuesday, July 3rd to Friday, July 20th	(40 hours a week)
○ Camp Session Two:	Monday, July 30th to Friday, August 17th	(40 hours a week)

Submit resume & cover letter, including in subject line: **Posting No. 2017-007 to hire@dpnchc.ca or mail to 1900 Davenport Rd, Toronto, ON M6N 1B7.**

Due Dates: Internal Applicants: 5 pm, May 10, 2018. External Applicants: 5 pm, May 15, 2018.

Davenport-Perth Neighbourhood and Community Health Centre encourages applications from candidates, whose background is diverse in terms of culture, race, language, religion, class and gender /sexual orientation. Reasonable accommodation or any other special needs will be provided in all parts of the hiring process. If you require any accommodation, please advise Human Resources. As a condition of employment, all prospective employees will be required to undertake a Vulnerable Sector Screening with Police Services. Only applicants selected for interviews will be contacted. No phone calls please. DPNCHC is a perfume free environment.



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